

# Recycling Efforts of Commercial Business/Industry

## Fiscal Year 2009 Reporting Survey

Business and industry efforts are important in presenting an accurate picture of recycling in South Carolina. The information collected from companies such as yours allows the state to accurately measure South Carolina's recycling rate, recognizing that it is the state's goal to recycle 35 percent of its municipal solid waste. In addition, compilation of the data allows the state to identify recycling markets in need of expansion, gauge disposal capacity and make effective solid waste management decisions.

If you prefer, you can submit your organization's data on-line instead of completing this survey. It is a two-step process. First, as the business entity, you will need to register at <http://my.re-trac.com/scsmartbusiness.pm> to obtain a user ID and password. Once you register, you will receive a confirmation e-mail that will require you to click on a link to activate your account. Once activated, you will be able to login and enter the amount of material that was recycled in fiscal year (FY) 2009 -- July 1, 2008 to June 30, 2009 -- and generate reports based solely on your company's efforts. **This report must be completed by Friday, December 4, 2009.**

Company Name: \_\_\_\_\_ Person Completing Survey: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

List county(ies) where facilities included in this report are located: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of Business:     Commercial     Industrial     Institution     Other: \_\_\_\_\_

**NOTE:** All information submitted is treated confidentially. Individual businesses and the amount recycled are never reported – only totals by material and county.

**Part A:** This section is used to collect data on material recycled that was generated by employees at your place of business or was used as packaging. DO NOT enter materials used as part of the manufacturing process. Please mark the materials generated and recycled by your business in the counties listed above and provide the amounts IN TONS. Report recycling efforts that took place in FY09 only.

Is the material you are reporting a result of 1) a manufacturing process, 2) an industrial application or 3) pre-consumer waste? If YES, go to **Part B** (which is located on the back).

MATERIAL RECYCLED	TONS	MATERIAL RECYCLED	TONS
<b>GLASS CONTAINERS &amp; PACKAGING</b>			
<input type="checkbox"/> Brown		<input type="checkbox"/> Green	
<input type="checkbox"/> Clear		<input type="checkbox"/> Other/mixed glass	
<b>METAL</b>			
<input type="checkbox"/> Aluminum (cans and foil)		<input type="checkbox"/> Steel Cans	
<input type="checkbox"/> Other ferrous metals*		<input type="checkbox"/> Other/mixed metal	
<b>PAPER</b>			
<input type="checkbox"/> Cardboard		<input type="checkbox"/> Paperboard (such as cereal and cracker boxes)	
<input type="checkbox"/> Magazines		<input type="checkbox"/> Telephone books	
<input type="checkbox"/> Newspapers and inserts		<input type="checkbox"/> Other/mixed paper	
<input type="checkbox"/> Office paper**			
<b>PLASTIC</b>			
<b>Plastic Bottles</b>		<b>Plastic Film</b>	
<input type="checkbox"/> #1 PET		<input type="checkbox"/> #2 HDPE	
<input type="checkbox"/> #2 HDPE		<input type="checkbox"/> #4 LDPE	
<input type="checkbox"/> #3 Vinyl		<input type="checkbox"/> Other/mixed plastic film	
<input type="checkbox"/> Other/mixed plastic bottles			
<b>MISCELLANEOUS</b>			
<input type="checkbox"/> Antifreeze		<input type="checkbox"/> Paint (oil or latex)	
<input type="checkbox"/> Consumer electronics including cell phones		<input type="checkbox"/> Pallets	
<input type="checkbox"/> Cooking oil		<input type="checkbox"/> Rechargeable batteries	
<input type="checkbox"/> Fluorescent tubes		<input type="checkbox"/> Textiles	
<input type="checkbox"/> Food scraps		<input type="checkbox"/> Toner cartridges	
<input type="checkbox"/> Furniture and cabinets		<input type="checkbox"/> Used oil filters	
<input type="checkbox"/> Mattresses		<input type="checkbox"/> Other miscellaneous materials	

\* Other ferrous metals include strapping and drums as well as surplus equipment including desks, cabinets and machinery.

\*\* Office paper includes items such as copy paper, letterhead, legal pads, register receipts, adding machine paper, envelopes, unsolicited mail and stick-on notes.

*Continued on the following page*

MATERIAL RECYCLED	TONS	MATERIAL RECYCLED	TONS
<b>BANNED ITEMS</b>			
<input type="checkbox"/> Lead-acid batteries		<input type="checkbox"/> Used motor oil	
<input type="checkbox"/> Tires		<input type="checkbox"/> White goods (large appliances)	
<b>YARD TRIMMINGS (if composted or ground into mulch)</b>			
<input type="checkbox"/> Grass clippings, leaves and tree limbs			
<b>CONSTRUCTION &amp; DEMOLITION (C&amp;D) DEBRIS</b>			
<input type="checkbox"/> Asphalt		<input type="checkbox"/> Natural disaster debris	
<input type="checkbox"/> Brick, block		<input type="checkbox"/> Shingles	
<input type="checkbox"/> Concrete		<input type="checkbox"/> Wood scraps (clean, untreated lumber)	
<input type="checkbox"/> Gypsum drywall		<input type="checkbox"/> Mixed C&D debris (if not separated)	
<input type="checkbox"/> Metal, steel		<input type="checkbox"/> Other:	
<b>OTHER ITEMS</b>			
<input type="checkbox"/> Abatement debris (from remediation activities)		<input type="checkbox"/> Industrial sludge (composted)	
<input type="checkbox"/> Agricultural waste (from farm animals)		<input type="checkbox"/> Industrial sludge (land applied)	
<input type="checkbox"/> Automobile bodies		<input type="checkbox"/> Other:	
<input type="checkbox"/> Combustion ash			

**Part B:** This section is used to collect data on material recycled from your processing or manufacturing operations. These items DID NOT reach the intended end user, and instead, were recycled. Please mark the material generated and recycled from your location(s) and provide the amounts IN TONS. Report recycling efforts that took place in FY09 only.

MATERIAL RECYCLED	TONS	MATERIAL RECYCLED	TONS
<input type="checkbox"/> Glass		<input type="checkbox"/> Wood	
<input type="checkbox"/> Metal (Ferrous)		<input type="checkbox"/> Motor oil (used)	
<input type="checkbox"/> Metal (Nonferrous)		<input type="checkbox"/> Other:	
<input type="checkbox"/> Cardboard		<input type="checkbox"/> Other:	
<input type="checkbox"/> Paper		<input type="checkbox"/> Other:	
<input type="checkbox"/> Plastic Bottles or Film		<input type="checkbox"/> Other:	

**Part C:** Please list the name(s) of the company/government program that handles your recyclables. This information helps avoid double counting because some recycling data is provided by processors.

MATERIAL	VENDOR(S)
<input type="checkbox"/> Cardboard	
<input type="checkbox"/> Glass	
<input type="checkbox"/> Metal	
<input type="checkbox"/> Motor oil (used)	
<input type="checkbox"/> Office Paper	
<input type="checkbox"/> Plastic	
<input type="checkbox"/> Other	

**NOTE:** To view a copy of the S.C. Solid Waste Management Annual Report for FY08, visit [www.scdhec.gov/recycle](http://www.scdhec.gov/recycle) and click on SOLID WASTE ANNUAL REPORTS in the left-hand column.